



Foreground

QDOC-007

Occupational Health & Safety Policy

Revision 7.0

Occupational Health & Safety Policy

This policy will be applied to all workplaces managed by Fooks Martin Sandow Anson Pty Ltd trading as Foreground Architecture (formerly FMSA Architecture). Its purpose is to establish and maintain an effective Occupational Health & Safety (OHS) system to achieve an ever-improving standard of occupational health and safety performance and meet our legal, social and moral responsibilities. We will endeavour to establish that any offsite workplace frequented by our staff, in the course of their work for Fooks Martin Sandow Anson Pty Ltd, maintains an effective Occupational Health & Safety (OHS) system.

This policy is based on relevant state legislation, the duty of care to self and others and the requirements of the Occupational Health and Safety Act 2004, Australian Standard 4801 for OHS Management Systems.

We recognise:

- Our moral and legal responsibility to provide a safe and healthy work environment for works, contractors, clients, and visitors to our workplace. This commitment extends to undertaking that as far as reasonably practicable, our operations do not place the immediate community at risk of injury, illness, or property damage.
- That the commitment to Occupational Health & Safety is a shared commitment between the person conducting a business or undertaking, managers, supervisors, workers, contractors, external providers and other concerned parties; and support the rights of all parties to express their concerns over safety in the workplace and expect those concerns to be addressed.
- That Occupational Health and Safety carries the same importance as other key considerations in achieving a safe and healthy environment.
- To achieve an ever-improving standard of occupational health and safety performance we must continuously seek to improve our occupational health and safety objectives, targets, systems and procedures.

Our objective:

Is to achieve and maintain an incident and injury free workplace where all persons participate in and enjoy the work environment.

To achieve our objective, our aim is to:

- Work to achieve ongoing compliance with relevant Acts, Regulations, Compliance Codes, Codes and standards for our facilities, amenities, products, systems of work, materials, plant and equipment and other inputs and outputs of our operations.
- Maintain an OHS management system to record work health and safety performance with the target of achieving an ever-improving standard of health and safety.
- Maintain consultation processes that provide employees the opportunity to participate in the decision-making processes, to share their concerns and have those concerns considered in ongoing planning and work activities.
- Provide information, instruction, training and supervision to employees, contractors, external providers, clients, and visitors and regularly report safety performance to our team.
- Maintain injury management and rehabilitation processes as required.
- Monitor our performance and undertake annual management reviews.

We will:

- Identify and communicate to our staff any relevant OH&S issues when we become aware of them.
- Review this policy, and its application on an annual basis.
- Review our performance and achievements on an annual basis.
- Make modifications to the policy as and when required.



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05-05-2023



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